

**MINUTES OF THE
GRANGER-HUNTER IMPROVEMENT DISTRICT
BOARD MEETING**

The Meeting of the Board of Trustees of the Granger-Hunter Improvement District (GHID) was held Tuesday, September 20, 2022, at 3:00 P.M. at the District office located at 2888 S. 3600 W., West Valley City, Utah.

This meeting was conducted electronically in accordance with the Utah Open and Public Meetings Act (Utah Code Ann. (1953) §§ 52-4-1 et seq.) and Chapter 7.12 of the Administrative Policy and Procedures Manual (“Electronic Meetings”).

Trustees Present:

Debra Armstrong	Chair
Corey Rushton	Trustee
Roger Nordgren	Trustee

Staff Members Present:

Jason Helm	General Manager/Treasurer
Todd Marti	Assistant General Manager/District Engineer
Troy Stout	Assistant General Manager/Chief Operating Officer
Michelle Ketchum	Director of Administration
Dustin Martindale	Director of Water Systems
Ricky Ncaise	Director of Wastewater
Victor Narteh	Director of Engineering
Justin Gallegos	Director of Information Technology
Austin Ballard	Controller/Clerk
Dakota Cambrozzi	Human Resource Manager
Kristy Johnson	Executive Assistant
Brent Rose	Legal Counsel – Clyde Snow & Sessions PC

Guests:

Adam Spackman	System Administrator, GHID – <i>Electronically</i>
Sam Fankhauser	AE2S

A copy of the exhibits referred to in these minutes is attached and incorporated by this reference. The exhibits are also included in the official minute books maintained by Granger-Hunter Improvement District.

CALL TO ORDER

At 3:00 P.M. Debra Armstrong called the meeting to order and recognized all those present.

**Approval of the
August 16, 2022
Board Meeting Minutes**

A motion to approve the Strategic Planning Meeting Minutes and Board Meeting Minutes from August 16, 2022, was made by Debra Armstrong. Followed a second from Roger Nordgren, the motion passed as follows:

Armstrong – aye Rushton – aye Nordgren – aye

Conflicts of interest

There were none.

**OUR COMMUNITY
2024 Strategic Plan
Initiatives Update**

Jason Helm presented the 2024 Strategic Plan Initiatives update. – See 2024 Strategic Plan Initiatives update attached to these minutes for details.

**OUR TEAM
Jordan Valley Water
Conservancy District
Update**

Jason Helm presented the Jordan Valley Water Conservancy District (JVWCD) update. A discussion took place regarding the JVWCD contract. – See JVWCD update attached to these minutes for details.

**Central Valley Water
Reclamation Facility
Update**

Mr. Helm presented the Central Valley Water Reclamation Facility (CVWRF) update. – See CVWRF update attached to these minutes for details.

**OUR OPERATIONS
Review & Discuss
Financial Report for
August 2022**

Austin Ballard summarized the August 2022 Financial Report. Mr. Ballard mentioned that water sales are still down which is impacting revenues, however, the recent warmer temperatures will possibly make-up some of the shortfall. – See August 2022 Financial Report attached to these minutes for details.

**Review & Discuss Paid
Invoice Report for
August 2022**

Mr. Ballard discussed the August check report. The August check report totaled \$7,502,395.56 coming from five categories; Jordan Valley Water (41%), infrastructure (34%), Central Valley (14%), payroll taxes and employee benefits (5%), and other (6%). – See August 2022 Paid Invoice Report attached to these minutes for details.

**Water Maintenance
Update**

Troy Stout presented the Water Maintenance update. – See Water Maintenance update attached to these minutes for details.

**Wastewater
Maintenance Update**

Mr. Stout presented the Wastewater Maintenance update. – See Wastewater Maintenance update attached to these minutes for details.

Water Supply Review

Todd Marti presented the Water Supply report. – See Water Supply Review attached to these minutes for details.

Capital Projects Update

Mr. Marti presented the Capital Projects update. – See Capital Projects Update attached to these minutes for details.

**Engineering Department
Update**

Mr. Marti presented the Engineering Department update. – See Engineering Department Update attached to these minutes for details.

CLOSED SESSION

At 4:49 P.M., Corey Rushton made a motion to enter into a closed session to discuss pending or reasonably imminent litigation. Following a second from Roger Nordgren, the motion passed as follows;

Armstrong – aye Rushton – aye Nordgren – aye

All Trustees; Jason Helm, General Manager; Todd Marti, Assistant General Manager; Troy Stout, Assistant General Manager; Brent Rose, District legal counsel; were present during closed session.

At 5:10 P.M., Corey Rushton made a motion to end the closed session and enter back into an open session. Following a second from Roger Nordgren, the motion passed as follows;

Armstrong – aye Rushton – aye Nordgren – aye

**BOARD MEMBERS
INPUT, REPORTS,
FOLLOW-UP ITEMS
OR QUESTIONS**

Roger Nordgren mentioned a schedule conflict for the November Board Meeting. The November Board Meeting and Public Hearing was changed to November 22, 2022. The meeting will be updated on the Public Notice website.

ADJOURNED

Inasmuch as all agenda items have been satisfied, Roger Nordgren made a motion to adjourn the meeting. Following a second from Debra Armstrong, the motion passed as follows and the meeting adjourned at 5:22 P.M.

Armstrong – aye Rushton – aye Nordgren – aye

Debra K. Armstrong, Chair



Austin Ballard, Clerk


