

**MINUTES OF THE  
GRANGER-HUNTER IMPROVEMENT DISTRICT  
OPEN MEETINGS TRAINING MEETING**

The Open Meetings Training at Granger-Hunter Improvement District (GHID) was held Tuesday, April 16, 2024, at 2:00 P.M. at the District office located at 2888 S. 3600 W., West Valley City, Utah.

This meeting was conducted electronically in accordance with the Utah Open and Public Meetings Act (Utah Code Ann. (1953) §§ 52-4-1 et seq.) and Chapter 7.12 of the Administrative Policy and Procedures Manual (“Electronic Meetings”).

**Trustees Present:**

Debra Armstrong	Chair
Roger Nordgren	Trustee
Wayne Watts	Trustee

**Staff Members Present:**

Jason Helm	General Manager/Treasurer
Todd Marti	Assistant General Manager/District Engineer
Troy Stout	Assistant General Manager/Chief Operating Officer
Michelle Ketchum	Director of Administration – <i>Excused</i>
Dustin Martindale	Director of Water Systems
Ricky Necaize	Director of Wastewater
Victor Narteh	Director of Engineering
Justin Gallegos	Director of Information Technology – <i>Excused</i>
Austin Ballard	Controller/Clerk
Dakota Cambuzzi	Human Resource Manager
Kristy Johnson	Executive Assistant

**Guests:**

Adam Spackman	System Administrator, GHID – <i>Electronically</i>
Heather Anderson	UASD

A copy of the exhibits referred to in these minutes is attached and incorporated by this reference. The exhibits are also included in the official minute books maintained by Granger-Hunter Improvement District.

**CALL TO ORDER**

At 2:05 P.M. Debra Armstrong called the meeting to order and recognized all those present.

**TRAINING**  
**Open and Public Meetings Act Training**

Heather Anderson with Utah Association of Special Districts (UASD) presented the Open and Public Meetings Act Training to the Board of Trustees and staff. – See Open and Public Meetings Act Training attached to these minutes for details.

**ADJOURNED**

Inasmuch as all agenda items have been satisfied, Roger Nordgren made a motion to adjourn the meeting. Following a second from Wayne Watts, the motion passed as follows and the meeting adjourned at 2:58 P.M.

Armstrong – aye

Nordgren – aye

Watts – aye

Debra K. Armstrong, Chair

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Austin Ballard, Clerk

DRAFT