

**MINUTES OF THE
GRANGER-HUNTER IMPROVEMENT DISTRICT
BOARD MEETING**

The Meeting of the Board of Trustees of the Granger-Hunter Improvement District (GHID) was held Tuesday, February 16, 2021, at 3:00 P.M. at the District office located at 2888 S. 3600 W., West Valley City, Utah.

This meeting was conducted electronically in accordance with the Utah Open and Public Meetings Act (Utah Code Ann. (1953) §§ 52-4-1 et seq.) and Chapter 7.12 of the Administrative Policy and Procedures Manual (“Electronic Meetings”).

Trustees Present (electronically):

Debra Armstrong	Chair
Corey Rushton	Trustee
Russell Sanderson	Trustee

Staff Members Present (electronically):

Jason Helm	General Manager
Todd Marti	Assistant General Manager/District Engineer
Troy Stout	Assistant General Manager/Chief Operating Officer
Michelle Ketchum	Director of Administration
Dustin Martindale	Director of Water Systems
Ricky Necaie	Director of Wastewater
Victor Narteh	Director of Engineering
Justin Gallegos	Director of Information Technology
Austin Ballard	Controller
Dakota Cambuzzi	Human Resource Manager
Kristy Johnson	Executive Assistant
Brent Rose	Legal Counsel – Clyde Snow & Sessions PC

Guests (electronically):

Adam Spackman	System Administrator, GHID
Ian Bailey	GIS Specialist/IT Specialist, GHID
Idanely Orosco	Customer Service Representative, GHID
Debra Harvey	Customer Service Representative, GHID
Taylor Gomm	Customer Service Representative, GHID
Roger Nordgren	Former GHID Board Member/West Valley City Resident

A copy of the exhibits referred to in these minutes is attached and incorporated by this reference. The exhibits are also included in the official minute books maintained by Granger-Hunter Improvement District.

CALL TO ORDER

At 3:05 P.M. Debra Armstrong called the meeting to order and recognized all those present.

**Approval of the
January 19, 2021
Board Meeting Minutes**

A motion to approve the Board Meeting Minutes from January 19, 2021, was made by Debra Armstrong, followed by a second from Russell Sanderson.

The motion passed as follows;

Armstrong – aye Rushton – aye Sanderson – aye

Conflicts of interest

There were none.

OUR COMMUNITY

Jason Helm explained the process for the public to submit public comments through the GHID website for the electronic board meetings.

**Jordan Valley Water
Conservancy District
Review**

Mr. Helm reviewed the Jordan Valley Water Conservancy District (JVWCD) Board update. Mr. Helm mentioned the appointment of Utah’s new Colorado River commissioner, Gene Shawcroft. - See Jordan Valley Water Conservancy District Report attached to these minutes for details.

**Central Valley Water
Reclamation Facility
Review**

Mr. Helm reviewed the Central Valley Water Reclamation Facility (CVWRF) Board update. - See Central Valley Water Conservancy District Report attached to these minutes for details.

Legislative Update

Mr. Helm presented the Legislative Update and discussed a few of the House Bills that pertain to District. – See Legislative Update Report attached to these minutes for details.

Drought Update

Troy Stout presented some drought maps to the Board and discussed current drought conditions for the state of Utah. -See Drought Maps Report attached to these minutes for details.

**OUR TEAM
COVID and Vaccination
Update**

Mr. Stout presented the COVID-19 vaccination update. A discussion took place regarding vaccination rates and possible future District guidelines. -See COVID-19 Vaccination Update attached to these minutes for details.

**Consider Approval for
the Purchase of Meters
and Meter Parts to
Mountainland Supply
Company**

Mr. Stout asked the Board to consider approval for the purchase of meters and meter parts to Mountainland Supply Company in the amount of \$176,367.94. After a brief discussion regarding the current meter market, Russell Sanderson made a motion to approve the contract as noted. Following a second from Corey Rushton, the motion passed as follows:

Armstrong – aye Rushton – aye Sanderson – aye

**OUR OPERATIONS
Review & Discuss
Financial Report for
January 2021**

Austin Ballard summarized the January 2021 Financial Report and noted the preliminary nature of the information being discussed as the District works through year end entries and accruals for January. Mr. Ballard explained that some revenue for customer water usage from 2020 that was billed and collected in 2021 was moved back to 2020.

Review & Discuss Paid Invoice Report for January 2021

Mr. Ballard discussed the January check report and briefly mentioned the health savings account expense that is paid out in a large amount at the beginning of each year. The January check report totaled \$3,102,031.91 coming from five categories; Central Valley (23%), infrastructure (18%), taxes, payroll and benefits (16%), Jordan Valley (15%), payment for 2012 bond (12%), insurance (8%), and other (8%).

Water Maintenance Update

Troy Stout presented the water maintenance report. – See Water Maintenance Board Report attached to these minutes for details.

Wastewater Maintenance Update

Mr. Stout presented the wastewater maintenance report. – See Wastewater Maintenance Report attached to these minutes for details.

Water Supply Review

Todd Marti presented the water supply report. -See Water Supply Report attached to these minutes for details.

Capital Projects Update

Mr. Marti and Victor Narteh presented and discussed the Capital Projects and Engineering Department reports. A discussion took place regarding the rate study and including some analysis of the District's set sewer fees. Corey Rushton requested a possible in-house analysis and some further discussion regarding sewer fees during the March Board Meeting. – See Engineering Summary attached to these minutes for details.

Consider an Award of a Construction Contract to Rolf Excavating & Construction, Inc. for 12H: 4100 South Sewerline – 6000 West to 6400 West

Mr. Narteh asked the Board to consider award of a Construction Contract to Rolf Excavating & Construction, Inc. in the amount of \$921,733.72 for the 20H: 4100 South Sewerline – 6000 West to 6400 West. Corey Rushton made a motion to approve the contract as noted. Following a second from Russell Sanderson, the motion passed as follows:

Armstrong – aye Rushton – aye Sanderson – aye

Consider an Award of Contract to Tyler Technologies for 21D: Enterprise Resource Planning Software Replacement

Mr. Marti asked the Board to consider award of a Contract to Tyler Technologies in the amount of \$67,748.00 for the 21D: Enterprise Resource Planning Software Replacement. After a discussion regarding the implementation process, Corey Rushton made a motion to approve the contract as noted. Following a second from Russell Sanderson, the motion passed as follows:

Armstrong – aye Rushton – aye Sanderson – aye

Consider an Award of a Construction Contract to Insituform Technologies, LCC for 21E: Sewer Rehabilitation Project

Mr. Narteh asked the Board to consider award of a Construction Contract to Insituform Technologies, LCC in the amount of \$357,667.00 for the 21E: Sewer Rehabilitation Project. Debra Armstrong made a motion to approve the contract as noted. Following a second from Russell Sanderson, the motion passed as follows:

Armstrong – aye Rushton – aye Sanderson – aye

ADJOURNED

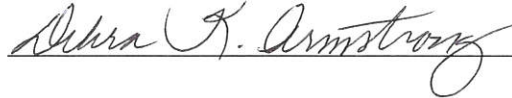
Inasmuch as all agenda items have been satisfied, Debra Armstrong made a motion to adjourn the meeting. Following a second from Russell Sanderson, the motion passed as follows and the meeting adjourned at 5:21 P.M.

Armstrong – aye

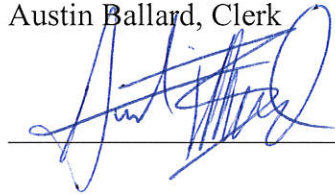
Rushton – aye

Sanderson – aye

Debra K. Armstrong, Chair

A handwritten signature in blue ink, appearing to read "Debra K. Armstrong", written over a horizontal line.

Austin Ballard, Clerk

A handwritten signature in blue ink, appearing to read "Austin Ballard", written over a horizontal line.