

**MINUTES OF THE  
GRANGER-HUNTER IMPROVEMENT DISTRICT  
BOARD MEETING**

The Meeting of the Board of Trustees of the Granger-Hunter Improvement District (GHID) was held Tuesday, March 15, 2022, at 3:00 P.M. at the District office located at 2888 S. 3600 W., West Valley City, Utah.

This meeting was conducted electronically in accordance with the Utah Open and Public Meetings Act (Utah Code Ann. (1953) §§ 52-4-1 et seq.) and Chapter 7.12 of the Administrative Policy and Procedures Manual (“Electronic Meetings”).

**Trustees Present:**

Debra Armstrong	Chair
Corey Rushton	Trustee
Roger Nordgren	Trustee

**Staff Members Present:**

Jason Helm	General Manager/Treasurer
Todd Marti	Assistant General Manager/District Engineer
Troy Stout	Assistant General Manager/Chief Operating Officer
Michelle Ketchum	Director of Administration
Dustin Martindale	Director of Water Systems
Ricky Necaise	Director of Wastewater
Victor Narteh	Director of Engineering
Justin Gallegos	Director of Information Technology - <i>Excused</i>
Austin Ballard	Controller/Clerk
Dakota Cambruzzi	Human Resource Manager
Kristy Johnson	Executive Assistant
Brent Rose	Legal Counsel – Clyde Snow & Sessions PC – <i>Arrived after meeting began</i>

**Guests:**

Adam Spackman	Information Technology, GHID
Brandon Nelsen	J-U-B Engineers
Christina Osborn	J-U-B Engineers
Taylor Gomm	Customer Service, GHID – <i>Electronically</i>
Debra Jones	Customer Service, GHID - <i>Electronically</i>
Michael Wear	Fleet Division Supervisor, GHID - <i>Electronically</i>
Steve Starr	Water Systems Division Manager, GHID - <i>Electronically</i>
Doug Bradfield	Engineering Division Supervisor, GHID - <i>Electronically</i>
Darcy Brantly	Accountant, GHID – <i>Electronically</i>
Derrick McMichael	Meters Division Supervisor, GHID – <i>Electronically</i>
Charles Casias	Wastewater Division Supervisor, GHID – <i>Electronically</i>
Jeremy Gregory	Staff Engineer, GHID - <i>Electronically</i>
Grant Gerron	Member of the Community - <i>Electronically</i>
Meg A.	Member of the Community - <i>Electronically</i>

A copy of the exhibits referred to in these minutes is attached and incorporated by this reference. The exhibits are also included in the official minute books maintained by Granger-Hunter Improvement District.

**CALL TO ORDER**

At 3:00 P.M. Debra Armstrong called the meeting to order and recognized all those present.

**Public Comments**

There were none.

**Approval of the  
February 15, 2022  
Board Meeting Minutes**

A motion to approve the Board Meeting Minutes from February 15, 2022, was made by Roger Nordgren. Followed a second from Debra Armstrong, the motion passed as follows:

Armstrong – aye                      Rushton – aye                      Nordgren – aye

**Conflicts of interest**

There were none.

**OUR COMMUNITY  
Revised Lead & Copper  
Rule Presentation**

Ryan Perry, the District Water Quality Coordinator, presented the lead and copper rule revision to the Board. – See Revised Lead & Copper Rule Presentation attached to these minutes for details.

**Legislative Update**

Jason Helm discussed the Legislative update. – See Legislative Update attached to these minutes for details.

**Delinquent Accounts  
Update**

Mr. Helm and Michelle Ketchum presented the delinquent accounts update. – See Delinquent Accounts Update attached to these minutes for details.

**OUR TEAM  
Jordan Valley Water  
Conservancy District  
Review**

Mr. Helm presented the Jordan Valley Water Conservancy District (JVWCD) review. A discussion took place regarding the JVWCD contract and the possible effects of drought conditions. – See JVWCD Review attached to these minutes for details.

**Central Valley Water  
Reclamation Facility  
Review**

Mr. Helm presented the Central Valley Water Reclamation Facility (CVWRF) review. – See CVWRF Review attached to these minutes for details.

**OUR OPERATIONS  
Consider Adoption of  
Resolution 3-15-22.1**

Austin Ballard asked the Board to consider Adoption of Resolution 3-15-22.1 REPLACING THE PUBLIC ENTITY RESOLUTION FOR AUTHORIZED SIGNERS on the Granger-Hunter Improvement District Zions Bank operating and sweep accounts. Corey Rushton made a motion to adopt the resolution as noted. Following a second from Debra Armstrong, the motion passed as follows:

Armstrong – aye                      Rushton – aye                      Nordgren – aye

**Consider Approval of  
District’s Earthquake  
Insurance with Utah  
Local Governments  
Trust**

Mr. Ballard asked the Board to consider Approval of the District’s earthquake insurance in the amount of \$107,054.32 to the Utah Local Governments Trust. Roger Nordgren made a motion to approve the earthquake insurance as noted. Following a second from Debra Armstrong, the motion passed as follows:

Armstrong – aye                      Rushton – aye                      Nordgren – aye

**Review & Discuss  
Financial Report for  
February 2022**

Austin Ballard summarized the February Financial Report. Mr. Ballard noted the differences in the 2021 figures, when compared to prior year's 2021 figures, are due to the removal of the accruals made in the numbers represented during the 2021 Board Meetings. – See February 2022 Financial Report attached to these minutes for details.

**Review & Discuss Paid  
Invoice Report for  
February 2022**

Mr. Ballard discussed the February check report. A brief discussion took place regarding the payment made to Taylorsville-Bennion Improvement District for shared services between GHID and Taylorsville-Bennion Improvement District. The February check report totaled \$2,887,646.68 coming from five categories; Central Valley (38%), infrastructure (19%), Jordan Valley (18%), payroll taxes and employee benefits (11%), and other (14%). – See February 2022 Paid Invoice Report attached to these minutes for details.

**Water Maintenance  
Update**

Mr. Stout presented the water maintenance report. – See the Water Systems Update report attached to these minutes for details.

**Wastewater  
Maintenance Update**

Mr. Stout presented the wastewater maintenance report. – See the Wastewater Systems Update report attached to these minutes for details.

**Consider Adoption of  
Municipal Wastewater  
Planning Program  
(MWPP) Report**

Mr. Stout asked the Board to consider Adoption of the Municipal Wastewater Planning Program (MWPP) Report. The Board suggested there be some clarification regarding the HEAT assistance program and any obligation to include it in the MWPP report. Corey Rushton made a motion to adopt the MWPP Report as noted. Following a second from Roger Nordgren, the motion passed as follows:

Armstrong – aye                      Rushton – aye                      Nordgren – aye

**Water Supply Review**

Todd Marti discussed the water supply report. – See the Water Supply Review report attached to these minutes for details.

**Capital Projects Update**

Mr. Marti presented the capital projects update. – See the Capitol Projects Update report attached to these minutes for details.

**Consider Approval of  
Engineering Design  
Contract with J-U-B  
Engineers, Inc. for the  
22F: Ridgeland Pump  
Station Replacement  
Project**

Mr. Marti asked the Board to consider Approval of an Engineering Design Contract with J-U-B Engineers, Inc. in the amount of \$316,010.00 for the 22F: Ridgeland Pump Station Replacement Project. Corey Rushton made a motion to approve the contract as noted. Following a second from Debra Armstrong, the motion passed as follows:

Armstrong – aye                      Rushton – aye                      Nordgren – aye

**Engineering Department  
Update**

Mr. Marti discussed the engineering department update. – See the Engineering Department Update report attached to these minutes for details.

**CLOSED SESSION**

A closed session was not needed for this meeting.

**BOARD MEMBERS  
INPUT, REPORTS,  
FOLLOW-UP ITEMS  
OR QUESTIONS**

Roger Nordgren asked a question regarding the potential for budget changes due to fuel cost increases. Staff noted that the District will monitor the escalation in fuel prices and try to cover any shortfalls with savings from other budget line items before requesting a budget increase from the Board.

Debra Armstrong commended the District staff for following safety and parking protocol in her neighborhood to keep the flow of traffic moving properly.

**ADJOURNED**

Inasmuch as all agenda items have been satisfied, Roger Nordgren made a motion to adjourn the meeting. Following a second from Debra Armstrong, the motion passed as follows and the meeting adjourned at 5:16 P.M.

Armstrong – aye

Rushton – aye

Nordgren – aye

Debra K. Armstrong, Chair

  
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Austin Ballard, Clerk

  
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